

## WORSHIP RESPONSIBILITIES

Every confirmation student shall participate in assisting at a worship service for an entire month—one month as an Acolyte/Bell Ringer/Communion Assistant and one month with the video:

### Acolyte/Bell Ringer/Communion Assistant

- Please arrive 20 minutes before worship begins.
- **Light candles** on altar 10 minutes before worship begins. Candle lighter and lighter/matches are in the acolyte room. Replace wick in candle lighter if empty.
- **Ring bell** in steeple 15 minutes before worship begins and again at 5 minutes before worship begins. Ring bell 5 or 6 times.
- **Read Prayer of the Day** during worship. Get a copy from the pastor.
- **Assist with communion.** Pastor will give you sanitizer when you come forward. When giving the bread, say, “The body of Christ given for you.” When giving the wine, say, “The blood of Christ shed for you.” It is up to parents to decide whether their children will receive communion. When in doubt, ask. For someone who does not receive communion, mark their forehead with the sign of the cross and say, “You are a child of God with whom he is well pleased.”
- **Extinguish candles** during final hymn/song.
- **Ring the bell** again after worship. Ring bell 5 or 6 times.

### Video

- Please arrive 20 minutes before worship begins.
- **Turn on** projector and computer. You will need to stand and point the remote directly at the projector.
- **Open** PowerPoint files on the desktop—one for *worship* and one for *announcements*.
- **Activate** the announcement slide show 15 minutes before worship begins. It runs on a loop.
- **Activate** worship slide show 2 minutes before worship begins. Be sure that it is set on the first slide.
- **Advance** the slide show during worship.
- **Turn off** projector and computer after worship. *Do not close the computer until it has completely shut down.*

**If you will not be at worship, it is your responsibility to find a substitute. The Pastor does not have time on Sunday mornings to find a substitute for you.**

**Thank you so much for your assistance with worship!**